

BURREN OUTDOOR EDUCATION AND TRAINING CENTRE

Turlough, Bell Harbour. Co. Clare,

Tel: (065) 707 8066. Mob: 087 741 4822

Email: burrenoec@lcteb.ie

BOOKING FORM - FIELDWORK COURSES

PLEASE NOTE: Dates **MUST** be confirmed with our office before completing this form.

CONTACT DETAILS	
School / group name	
Address	
Teacher/leader name	
Teacher mobile number	
Contact email address	
School phone number	
School Accounts Email	
Deposit paid	

BOOKING DETAILS			
Dates required		Number of days:	Number of nights:
Subject: please circle one	Geography - Ecology - History		
Level: please circle one	Leaving cert - Junior cert - QQI/FETAC - Other		

SPECIFIC DETAILS Please ensure this section is completed!			
Project choice – please specify: Particular geography study or Ecology ecosystem			
Total number of students:		Male:	Female:
Classroom location: please indicate	Burren OEC OR Site Location _____		
Approx Arrival time L.C. studies last 5-6 hours			

N.B. Groups on field study courses must provide their own transport for the duration of the course unless other wise arranged.

Please complete page 2 Please complete page 2

BOOKING CONDITIONS

- Provisional bookings can be made by phone or email and may be held for 10 days without deposit.
- A completed booking form and deposit or Payment number is required to confirm the booking. The deposit is non-refundable.
- **Final numbers should be confirmed at least 14 days before arrival.** The final fees will be based on this number.
- Any reduced numbers, no-shows or cancellations inside the 14 days, **will be charged in full.**
- Payment must be completed on the day of arrival.
- Teachers must inform Burren OETC of any information relevant to the safety of the group. This includes any illness, special needs or behavioural difficulties.
- There may be occasions when another student may need to join your field study. We will notify you in advance if this happens.

**N.B. We can no longer accept cash payments from groups. Cheque or bank transfer only. Please contact us for bank details.
Please make cheques payable to: Limerick & Clare ETB.**

SAFETY & PERMISSION

- I confirm I have received full parental / guardian permission for all members of the group under 18 years of age to participate in a field studies programme with the Burren OETC . Please tick here []
- I confirm I have sought all relevant information in relation to medical issues and fitness to participate for each member of the group, I have consent to pass on this information and I will pass this on the Burren OETC. Please tick here []
- We would like to contact you about our courses, programmes and any special offers via email, text or post. If you agree please tick here []

PLEASE SEE COVID 19 INFORMATION ON OUR WEB SITE

<https://burrenoec.com/covid-19-info/>

We agree to abide by any regulations that Burren OETC (LCETB) may make in order to secure the safety of those taking part in centre activities. We understand that activities run by the Burren OETC are hazardous in nature with risks involved.

Any presentations, handouts or other intellectual property made available is done so with the understanding it will not be shown or shared with another person or school and will remain the property of the Burren OEC and the Limerick and Clare ETB.

Payment of deposit or signed booking form will be regarded to be evidence of acceptance and consent to these conditions.

Signed _____ Date _____
(On behalf of group named above)

N.B. Bookings will only be confirmed on receipt of deposit - €240 per group

Please return completed application form and deposit to:
Burren O.E.T.C., Turlough, Bell Harbour. Co. Clare. H91K526